

Oxbow Summer Art Camp 2020

Faculty Job Description

Since 1999, The Oxbow School has offered a one-semester, visual art-based program for high school juniors and seniors. In 2004, Oxbow added a unique summer camp program, Oxbow Summer Art Camp, for rising 9th-12th graders. The camp features high-level professional art instruction using an interdisciplinary approach consisting of short-term projects, field trips, a personal final project, and co-curricular activities.

The Faculty's principal responsibilities lie in two areas: program and residential life. The person who best fits this role has strong interpersonal skills, experience teaching in a school or camp setting, and is ready to commit full-time to the program. As a residential camp, all staff members are involved with the students throughout the entire day, both inside and outside the studios. Faculty will live in staff-only suites and have a private bedroom. Room and board is provided.

Dates of the Position:

3 Pre-Camp Remote Meetings: Spring 2020

Faculty Meetings/Studio Preparations: June: June 18

On Campus Staff Training/Session 1 Prep: June 21-27

Session 1: June 28 – July 13

Interim Break: July 13

Session 2 Prep: July 17 – July 18

Session 2: July 19 – August 3

Final evaluations/Campus cleaning: August 3 – August 6

*Please note that during each camp session Faculty will have one day off per week.

Program:

- Participate actively and enthusiastically in the development, implementation, and supervision of studio classes and program activities for teens within the camp program's mission and goals.
- Teach up to 6 hrs. of studio classes per day in specified subject area and occasionally supervise open studio sessions.
- Collaborate with other faculty members to plan and deliver cohesive studio curriculum.
- Order and purchase supplies keeping costs within the supply budget.
- Lead one and assist with another 1.25-2.5 hr. co-curricular workshop during each session.
- Mentor 2 Teaching Fellows assigned to your studio: support growth as teachers, delegate tasks, provide feedback, etc.
- Serve as a role model to all campers and staff in your attitude and behavior, maintaining a high level of professionalism in all communications, punctuality, and wearing appropriate dress for a school setting.
- Participate in events such as inspiration art shares, final shows, and local trips.
- Coordinate with semester faculty around studio use protocol. Contact semester studio staff by May 1st and photograph studio upon arrival. Clean up and return assigned studio to its original condition at the end of camp.
- Be alert to equipment and facilities throughout campus to ensure safe utilization, proper care, and maintenance is adhered to; assist with cleanings and report repairs needed promptly to leadership team and/or facilities manager.
- Assist with the planning and preparation for the final shows.
- Contribute to verbal and written evaluations and communication as requested.

Residential Life:

- Participate in and occasionally lead dorm and community-building activities, facilitate relationships, and positive communication among teens.
- Assist with residential supervision duties, including: dish duty, driving students to/from campus, Night Duty, distributing medications to dorm advisees, behavior management, disciplinary action, and emergencies.
- Be aware of and support the physical and mental wellbeing of oneself, campers, and fellow camp staff. Maintain appropriate boundaries and seek additional help as needed.



Faculty Daily Schedule Example:

9:00-9:45	Staff Breakfast Meeting & All Community Meeting
9:45-12:30	Lead Studios: The first half of camp, students will do faculty-driven projects in each studio. The second half of camp, they will be working on a project of their own design in the medium of their choice.
12:30-1:00	Lunch
1:00-1:45	All Camp Chill Time
1:45-4:30	Lead Studios
4:30-6:00	Faculty Downtime / Co-Curricular Activity (1-2x per week)
6:00-6:45	Dinner/Dish Duty (2-3x per week)
6:45-7:30	All Camp Chill Time
7:30-9:00	Open Studios (1-2x per week), All Camp Activity (1-2x per week), or Faculty Downtime
9:00-10:00	Dorm Time: Faculty will visit their assigned suite (~2x per week.) *Staff will be assigned to Night Duty on a rotating basis (~2x per week.)

